

<b>Lead AD</b>	<b>AD (Communities and Neighbourhoods) – Rob Gregory</b>
<b>Deputy</b>	<b>AD Housing &amp; Investment – Jaine Cresser</b>
<b>Chair</b>	<b>Cllr Sarah Mead</b>

**Community Select Committee Scrutiny Work Programme 2019-20**  
**(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)**

<b>Scrutiny Review items 2019/20:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2019/20)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2019/20?</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
<b>Sports &amp; Leisure Across the town</b>	AD Communities & Neighbourhood, Rob Gregory/ Portfolio Holder for Children, Young People & Leisure, Cllr Richard Henry	To be discussed.  Draft Scope- 4 June 2019  Officer Presentation and evidence session, plus scoping doc- 3 or 23 July?  Site visits	(i) Would require a number of meetings, to be determined – (typically this would be 4 – 6 meetings) (ii) full scope required (iii) Officer report/presentation leading to interview with officers/Exec Member/Users	This would be the main review for the Committee in 2019/20. However, there is a danger that this is a very wide subject as Members' have asked to include all public, private and voluntary sector provision (clubs and societies) so scoping will need to narrow down the options. Members were of the opinion that the	Yes	Chair keen to pursue this review

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		<p>July/Aug 2019 (to be arranged)</p> <p>Interview witnesses Sep/Oct 2019</p> <p>Mop up session/draft report Nov 2019</p> <p>Final report Dec 2019</p>		<p>sailing centre at FVP appeared to attract relatively few participants from Stevenage but was being sustained by revenue from other amenities in FVP. This could be used to inform the development of SBC's future Leisure Management Contract and could contribute more broadly to the Cultural Strategy.</p>		
<b>Neighbourhood Wardens-</b> (Priority & suitability for scrutiny in 2018/19 to be agreed with Chair & AD)	AD Communities & Neighbourhood, Rob Gregory/ Portfolio Holder for Neighbourhoods and Co-operative Working Cllr Rob Broom	Quarter 4 – Jan/Feb/March 2020	(i) this would suit a number of meetings(2 – 3) as offered by officers looking at the proposed Area Based Working model.	The Assistant Director (Communities & Neighbourhoods) a number of sessions have been scheduled to introduce Members to their respective neighbourhood wardens to provide clarity on their role. a review on Neighbourhood Wardens	Yes this will be delivered in 4 <sup>th</sup> quarter of 2019/20	

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				could cover the proposed area-based working model, and include interviews with neighbourhood wardens, comparison of working arrangements in Stevenage wards and benchmarking against other local authorities.		
<b><u>Statutory Item - Crime &amp; Disorder Committee</u></b> (High priority statutory Committee & suitable for Scrutiny in 2018/19)	AD Communities & Neighbourhood, Rob Gregory, Lead Officer Sarah Pateman, Portfolio Holder for Communities (including Safer Communities) Cllr Jackie Hollywell	<b>A date in later March 2020.</b>	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility for Community Safety looking at past performance of the Community Safety Action Plan and future priorities		Comment from Scrutiny Officer - as the commitment is just one meeting this will be delivered.	This is a statutory item so will be delivered.

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<b><u>Standing Item - Public Health</u></b> (High priority & suitable for Scrutiny in 2018/19)	AD Communities & Neighbourhood, Rob Gregory, Sport & Wellbeing Manager, Joe Capon, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	A date will be offered with the HCC Director of Public Health, Jim McManus in Quarter 4 (Jan/Feb/March 2020)	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with responsibility for Public Health and the SD for Community. (iv) Other Members to be invited – Cllr Maureen McKay, HCC Health Scrutiny Member and Cllr Michael Downing, Health Watch	Members have previously looked at the delivery of the Healthy Stevenage Strategy, which was formally launched at the Stevenage Together Forum in March 2018. Members may wish to reflect on delivery against the strategy in Q4 2019/20. Members have said they would also like to consider the effectiveness of the Healthy Hub.	Comment from Scrutiny Officer - as the commitment is just one meeting this will be delivered.	The Chair and Vice-Chair are keen for this item to be supported so will be delivered.

In addition to the above items there will also be written updates on (i) The role of the new play areas across the town (ii) Fly tipping of bulky goods from Stevenage social housing, as agreed when the Community Select Committee agreed its work programme in March 2019.

<b>Monitoring of Previous Recommendations/Actions</b>								
<b>Scrutiny items:</b> (Follow up in 2018/19)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/ Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>	<b>Complete</b>  ✓ ✕
<b><u>Update on Cultural Strategy</u></b> (including & <u>Revisit Museum</u> <u>Review &amp; comment</u> <u>on choice &amp; style of</u> <u>live entertainment at</u> <u>the Gordon Craig</u> <u>Theatre</u> )	AD Communities & Neighbourhoods Rob Gregory, Portfolio Holder for Communities Cllr Jackie Hollywell.		(i) <u>Covered</u> <u>in a single</u> <u>meeting</u> revisiting the previous review and seeing where we are today					

<b>Policy Development - Portfolio Holder Advisory Group:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>
<b><u>Homelessness &amp; Rough Sleepers Strategy</u></b>	AD Housing & Investment, Jaine Cresser, Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	Aug 2019	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in advance of these 0meetings.	
<b><u>Housing Older Persons Strategy</u></b>	AD Housing & Investment, Jaine Cresser, Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	Aug 2019	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in advance of these meetings.	
<b><u>Damp &amp; Condensation Policy and Aids &amp; Adaptations</u></b>	AD Housing & Investment, Jaine Cresser, Portfolio Holder for Housing, Health & Older	September 2019	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input	

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<b><u>Policy</u></b>	People, Cllr Jeannette Thomas.			a Policy document before it is finalised in order to shape the final outcome		from the ADs in advance of these meetings.	
<b><u>Housing Service Charge Review</u></b>	AD Housing & Investment, Jaine Cresser, Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	Oct/Nov 2019	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in advance of these meetings.	
<b><u>Rent Policy</u></b>	AD Housing & Investment, Jaine Cresser, Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	Oct/Nov 2019	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in advance of these meetings.	
<b><u>Community</u></b>	AD Communities &	Oct 2019	One meeting	Members to discuss content and shape of		These meetings are informal, however	

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<b><u>Centre Review</u></b>	Neighbourhoods Rob Gregory, Portfolio Holder for Communities Cllr Jackie Hollywell & Neighbourhoods & Co-operative Working, Cllr Rob Broom			a Policy document before it is finalised in order to shape the final outcome		Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in advance of these meetings.	
<b><u>Tenancy Strategy</u></b>	AD Housing & Investment, Jaine Cresser, Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	?	One meeting	Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in advance of these meetings.	
<b><u>Customer Strategy</u></b>	AD Communities & Neighbourhoods Rob Gregory, Portfolio Holder for Resources/ Neighbourhoods &	?	One meeting	Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in	



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	Co-operative Working, Cllr Rob Broom					advance of these meetings.	